

***COUNCIL MEETING***  
***October 10, 2011***

Present: Mayor Horn, Vice Mayor Alex Dias, Secretary Wayne Stover, Treasurer Robert Lightcap, Asst. Treasurer David Letterman, Chief Brian Hill, Town Foreman Jeff Hurlock, Recording Secretary Sue Muncey, Town Solicitor Scott Chambers, Howard Blackstone, Al Hill, Bob Botsford, Tonda Parks (Ind. Newspaper), Carol Horn (Ind. Newspaper), and Eddy Seger.

Mayor Horn called the meeting to order at 7:30 p.m.

Pledge of Allegiance was led by Secretary Stover.

A motion was made by Asst. Treasurer Letterman to approve the Council Minutes in written form of September 12, 2011, 2<sup>nd</sup> by Vice Mayor Dias. Unanimous vote.

A motion was made by Vice Mayor Dias to approve the Street Committee Minutes in written form of September 12, 2011, 2<sup>nd</sup> by Treasurer Lightcap. Unanimous vote.

A motion was made by Vice Mayor Dias to approve the Treasurer's Report in written form, 2<sup>nd</sup> by Treasurer Lightcap. Unanimous vote.

**Communications:** Secretary Stover read the application for Clayton Elementary School for their annual Halloween Parade on October 31, 2011 at 1:15 p.m.

Del Tech invitation to Mayor Horn - 3<sup>rd</sup> Annual Economic Summit.

Kent County Meeting - October 12, 2011 from 10 a.m. to noon.

**Chief of Police:** No Report

**Town Foreman:** No Report

**Town Solicitor:** No Report

**Inspections & Enforcement:** Town Foreman Hurlock advised Council of the number for permits and licenses: New Home Permits - 20  
Improvement Permits – 74  
Contractors Licenses – 96  
Business Licenses – 21

**Electric:** No report. Install new transformers in Clayton Courts. This is a budgeted item.

**Streets:** Treasurer Lightcap stated water main breaks were fixed.

**Water & Sewer:** No Report. Town Foreman Hurlock stated the new pump station that was budgeted is in service and accepted by the Town.

**Equipment:** No Report

**Personnel:** Treasurer Lightcap stated there is a new policy for cash drawer.

**Police:** No Report

**Budget:** Asst. Treasurer Letterman had a budget meeting prior to Council Meeting. Next workshops are scheduled for October 26<sup>th</sup> at 6:30 p.m. and November 14<sup>th</sup> at 6:30 p.m.

**DEMEC:** No report. Mayor Horn attended the DEMEC Annual Dinner. They discussed the AMP project. Town Foreman Hurlock attended a meeting last week with DP&L.

**Board of Adjustments:** No Report

**Planning & Zoning:** No Report

**Appeals Board (Bldg. Code):** No complaints

**UNFINISHED BUSINESS:**

Snow Removal – Street names were given to Council for snow removal signage. (See attached documentation)

A motion was made by Treasure Lightcap to accept the street names for signage, 2<sup>nd</sup> by Vice Mayor Dias. Unanimous vote.

**New Business:**

Ewell's St. Paul UMC – Mayor Horn wants a public workshop on October 26<sup>th</sup> at 6:15 p.m. for the public's input. This will be posted in the Sun Times.

Halloween – October 31<sup>st</sup> from 6 – 8 p.m.

Kent County Profile Book – Presentation given by Tonda Parks. Deadline for ad is Monday, October 17th. This would be billed in January 2012. This is delivered to a targeted audience (Chamber of Commerce, hospitals, and real estate companies). A motion was made to decline by Vice Mayor Dias, 2<sup>nd</sup> by Secretary Stover. Unanimous vote. Council might take a look at this for 2013.

**Public Forum:**

Al Hill – Comcast Franchise: 1) What is the term? 2) Has the Town of Clayton been approached by Verizon to introduce FIOS? 3) What is the procedure to get FIOS TV in Clayton?

**Executive Session/Personnel-Legal:** None

**Adjournment:**

A motion was made to adjourn the meeting at 8:07 p.m. by Asst. Treasurer Letterman, 2<sup>nd</sup> by Secretary Stover. Unanimous vote.

Recording Secretary,

Sue Muncey